

Implementation of New By Laws: Establishment and Annual Review of Governance

Establishment and Annual Review of Governance

Two Motions:

- **BHE 22-03:** Establishes four advisory councils; approves charges and membership; and approves guiding principles for nomination process.
- **BHE 22-04:** Establishes Executive Committee membership; and approves Vice-Chair appointment.

Advisory Councils- Guiding Principles for Implementation

Goal: to continue to improve Board governance and functioning.

Proposal (as codified): Create “a new form of primary working group” which would:

- seek to supplement BHE/DHE expertise and resources by including non-BHE members;
- be a “place where key issues could be discussed at much greater depth than we have time for at meetings of the whole BHE;”
- add to the critical mass of civic leadership engaged in higher education, and prepare (cultivate) broader pool of citizens to serve as BHE members;
- be “advisory” limited to making recommendations to BHE (no votes) with clear boundaries which do not impinge upon BHE's governing responsibilities; and
- not prohibit BHE from creating more committees, task forces or other advisory councils to undertake the necessary work.

Advisory Councils- Approach

Proposed Approach	Create 3 <i>standing</i> Advisory Councils to replace (eliminate) AAC/ FAAP/ Strategic Planning committees.
Membership	BHE and Non-BHE members
Meeting Cadence	2 weeks before each BHE Meeting
Agenda Items	<p>Only policy/ strategic matters, as assigned, for comment or recommendation to full BHE</p> <p><i>Core Function motions</i> handled directly by BHE (w/ videos) and bundled during BHE meeting; consent agenda process obsolete</p> <p>Purely ministerial matters delegated to Commissioner</p>
EC/ Consent Agendas	<i>Executive Committee</i> meets regularly (in between council meetings and BHE meeting 6x/year), reviews agendas and potentially refers matters to a committee of the whole (e.g., complex or controversial matters), or the BHE, or a council.

Advisory Councils

	Renamed as	BHE Membership*	Non-BHE Membership
FAAP Committee	Finance and Administrative Policy Advisory Council	Veronica Conforme, Co-Chair <i>Paul Mattera</i> <i>Paul Toner</i> <i>Mike O'Brien</i> <i>Bill Walczak</i>	<i>JD LaRock, Co-Chair</i>
AAC Committee	Academic Affairs and Student Success Advisory Council	Patty Eppinger, Chair Sheila Harrity, Co-Chair <i>Judy Pagliuca</i> <i>Paul Toner</i> <i>Student Member</i>	
Strategic Planning Committee	Strategic Planning Advisory Council	Bill Walczak Co-Chair <i>Other members, TBD</i>	<i>Francesca Purcell, Co-Chair</i>
EBPM Task Force	Evidence Based Policy Making Advisory Council	Chris Gabrieli, Chair Ann Christensen Alex Cortez	

BHE Committees

Committees	Rename	BHE Membership*	Non-BHE Membership
<p>Executive Committee</p> <p><i>M.G.L. c. 15A, section 4(b)</i></p>	N/A	<p>Chris Gabrieli, Chair Sheila Harrity, Vice Chair</p> <p><i>Veronica Conforme</i> <i>Patty Eppinger</i> <i>Bill Walczak</i></p>	N/A
<p>Early College Joint (BESE) Committee</p> <p><i>BHE 17-06, establishes committee and composition</i></p>	N/A	<ul style="list-style-type: none"> • BHE Chair, Ex Officio, Co-Chair • BESE Chair, Ex Officio, Co-Chair • Secretary of Education, Ex Officio • One BHE member (<i>Paul Toner</i>) • One BESE member (<i>Matt Hills</i>) <p>DHE and DESE Commissioners are non-voting members</p>	N/A

* BHE will vote on EC membership; By-Laws state EC will consist of Chair, Vice-Chair and "at least" two other members who also serve as chairs of a council/ committee.

Non-BHE Membership: Nomination Process

- The process shall be open and transparent.
 - All nominations accompanied by the nominee's CV and either nominee's statement of interest or a letter of support from the person nominating.
 - formal nomination solicitation process for BHE members.
 - Commissioner will establish a means to receive stakeholder nominations.

- The BHE will strive for diversity and geographic balance.
 - *BHE By-Laws, Article III, Section 2(c).*

- BHE will seek to establish reasonable balance of members representing stakeholder interests, content experience, and expertise.
 - *BHE By-Laws, Article III, Section 2(c).*

- Executive Committee, in governance role, will help screen applicants/nominees and formulate recommendations for appointment.
 - *BHE By-Laws, Article III, Section 1(a)(i).*

Establishment of Advisory Councils

BHE Motion 22-03

MOVED: The Board of Higher Education hereby approves the establishment of the following four Advisory Councils, in accordance with the charges and membership set forth in *Attachment A*:

- Finance and Administrative Policy (FAAP)
- Academic Affairs and Student Success (AA&SS)
- Strategic Planning
- Evidence Based Policy Making (EBPM)

Provided further that the Board may add additional members to the Advisory Councils at an appropriate pace, and as needed from time-to-time, subject to a nomination process consistent with the guiding principles set forth herein.

Executive Committee Membership and Vice-Chair

BHE Motion 22-04

MOVED: For fiscal year 2022 (AY2021-2022) the BHE renews and approves the appointment of Sheila Harrity as BHE Vice-Chair.

The BHE further approves the BHE Executive Committee membership as follows:

- Chris Gabrieli, Chair of the BHE (and Chair of the Executive Committee)
- Sheila Harrity, Vice-Chair of the BHE
- Veronica Conforme, BHE Chair of the Finance and Administrative Policy Advisory Council
- Patty Eppinger, BHE Co-Chair of the AA&SS Advisory Council
- Bill Walczak, BHE Chair of the Strategic Planning Advisory Council